

## Request for Qualifications

**RFQ Release Date:** November 14, 2016

**RFQ Deadline Date:** December 12, 2016

**Requesting Organization:** City of Las Vegas, 495 S. Main Street, Las Vegas, NV 89101

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### OVERVIEW

The city of Las Vegas seeks qualified applicants that will provide opportunities for affordable housing to prevent and reduce homelessness, create safe and livable communities, economic opportunities for individuals with low to moderate incomes, and educational enrichment opportunities. Successful applicants will be selected through a new and modified process. The Request for Qualifications (RFQ) invites qualified organizations to submit an application for an assessment of their organizational structure, staffing, understanding of the scope of work, and relevant experience.

### PROGRAM BACKGROUND

Federal entitlement funds are appropriated by Congress and provided to the city of Las Vegas by the U.S. Department of Housing and Urban Development's Community Development Block Grant (CDBG) program, Emergency Solutions Grant (ESG), and Housing Opportunities for Persons with AIDS (HOPWA). These program are designed to assist residents whose income cannot fully provide for life's basic necessities and allow them to have a better quality of life.

City of Las Vegas seeks new and innovative programs that are proven effective and will truly impact and improve the quality of life for low- and moderate-income residents. Qualified applicants must demonstrate that Evidence-Based Practices and/or Promising Practices will be utilized in the implementation of services. Evidence-Based Practices are those that have been empirically tested and established through scientific research and evaluation. Promising Practices are programs and strategies that have some scientific research or data showing positive outcomes, but do not have enough evidence to support generalizable conclusions. Applicants may refer, but are not limited, to the following websites for sample models and methods that are generally accepted for federal grants:

Evidence-Based Intervention Network

[ebi.missouri.edu/](http://ebi.missouri.edu/)

National Registry of Evidence-Based Practices - Substance Abuse and Mental Health Services Administration (SAMHSA)

[www.samhsa.gov/nrepp](http://www.samhsa.gov/nrepp)

What Works Clearinghouse

<http://ies.ed.gov/ncee/wwc/>

Promising Practices Network

<http://www.promisingpractices.net>

Blueprints for Violence Prevention

<http://www.colorado.edu/cspv/blueprints/index.html>

Coalition for Evidence-Based Policy

<http://evidencebasedprograms.org/>

HIPPY USE (Home Instruction for Parents of Preschool Youngsters)

<http://www.hippyusa.org/>

## ELIGIBLE APPLICANTS

**Eligible applicants must be a 501(c)(3) or 501(c)(4) non-profit AND:**

- Must have been in business at least one year prior to the application release date
- Must have a minimum 25% match, which can be agency cash, in-kind, committed funds
- Must be in good standing with the Nevada Secretary of State office
- Must have a current city of Las Vegas Business License for the address where the services will be provided

## CONTRACT SCOPE

During fiscal year 2017-2018, the city will focus on four (4) priority areas: youth, seniors, homelessness, and special needs populations. Each subpopulation is more fully described below.

### A. Homelessness

The city of Las Vegas seeks to reduce the number of homeless individuals that have been identified through the Southern Nevada Homeless Census by 25% and will continue to work with and support programs services, and community partners to prevent homelessness and provide permanent housing opportunities in the community. **Applicants seeking to apply under this category must have a program that targets families with children, homeless youth, and/or single, homeless adults.** Applicants must demonstrate that the proposed service and/or program are evidenced-based. Applicants must meet one or more of following criteria in the proposed program(s) to be considered eligible:

- a. Provide housing to individuals that score a 10 or below on the Community Housing Assessment Tool (CHAT) and are on the Community Queue Waiting List in the Homeless Management Information System (HMIS)
- b. Provide intensive case management
- c. Provide vocational training and/or assistance with job placement
- d. Provide a service that can be demonstrated as having a substantial, positive impact among the homeless population

Applicant must have the ability to provide data demonstrating impact on Community Queue Waiting List in HMIS.

Applicants must submit measureable data to support individual and community impact.

**Examples of Outcome Indicators for this Category:**

- Clients become self-sufficient and stable with minimal risk of becoming homeless. (Applicant must track and provide a minimum 6-month follow-up data to demonstrate client stability after program exit)

\*Please note that self-sufficiency will be defined as needing no outside help in satisfying one's basic needs (housing, food, etc.)\*

**B. Youth**

The city of Las Vegas is committed to providing education enrichment opportunities. Applicants must provide services to one or more schools designated as Las Vegas Downtown Achieves and/or My Brother's Keeper. Qualified programs must meet one or more of the following outcome achievements:

- a. Children enter kindergarten ready to learn
- b. Children read at grade level by the third grade
- c. Students are on track to graduate high school
- d. Reduce racial and ethnic disparities related to disciplinary practices that result in students of color coming into contact with the juvenile justice system (school-to-prison pipeline)

**Examples of Outcome Indicators for this Category:**

- Pre- and Post-test data must indicate an increase in academic achievement and meeting graduation requirements
- Reduction in the number of student of color that are involved with school disciplinary systems

**C. Seniors**

The city strives to work with and support community programs that help senior citizens age in place. The program must follow HUD's definition that an elderly person is a person 62 years or older pursuant to 24 CFR 891.205.

Areas of need include items such as:

- a. Transportation – to increase mobility and access to medical visits and social activities
- b. Meal program – to increase nutrition and health
- c. Case management – to connect seniors to community resources

Outcome indicators for this category must provide measureable data that demonstrates the effectiveness of your program in assisting clients to age in place.

## **D. Special Needs Populations**

The city of Las Vegas seeks to support community organizations that focus on providing services to clientele who are generally presumed by HUD to be principally low to moderate income persons. Pursuant to 24 CFR 570.208(a)(2)(A), the city has determined the following categories as eligible for funding:

- a. abused children
- b. battered spouses
- c. severely disabled
- d. persons with HIV/AIDS (**applicants applying for this category must do so through the HOPWA grant**)

Outcome indicators for this category must provide measureable data to support individual and community impact.

## **BONUS POINTS**

Please note that the city of Las Vegas will award bonus points based on two factors:

- Did the applicant submit a ***sustainability plan*** to demonstrate the agency's capacity to continue the program well after the one and/or two year funding term?
- Did the applicant submit a ***collaboration plan*** to demonstrate partnership with community providers to carry out services? (Memorandum of Understanding must be submitted)

## **ANTICIPATED DELIVERABLES**

The contract deliverables will include:

- Monthly progress reports
- Quarterly meetings with city of Las Vegas staff to assess performance

These deliverables may be negotiated prior to the execution of a contract.

## **APPLICATION SUBMISSION REQUIREMENTS AND DEADLINES (SUBJECT TO CHANGE)**

Applicants should submit their application regarding this RFQ via ZoomGrants (<https://www.zoomgrants.com/login/>). The city of Las Vegas will post all the questions in the application so that all applicants have access to them at the same time. Applications must be received no later than **3:00 PM on December 12, 2016**.

Qualified applicants will be invited to participate in the presentation phase of the application process. Presentations before the Community Development Review Board (CDRB) will be held in **December 2016**. Notification letters will be mailed to selected applicants providing the date,

time, and location for which presentation will be held. Upon receiving recommendations from the CDRB, city of Las Vegas staff will mail out award letters notifying each approved candidate.